

Faculty Officer Role Description

Are outgoing, sociable and approachable with an interest in representation, change, and your University experience? Then this is the role for you! No previous experience is required!

This is a role description designed to give you an idea of what volunteering as a Programme Rep means. It highlights the commitments, skills, and benefits that you can expect from being a Programme Rep.

Talk to your Programme Leader or Lecturer about becoming a Programme Rep today or for more information visit www.suug.co.uk/studentvoice/yourreps

Responsibilities

- To be the voice of students studying within your Faculty
- To keep abreast of student issues in your Faculty, through actively seeking the opinions of your peers
- To represent your peers' opinions and interests and address issues that impact the quality of their experience at the University of Greenwich (this involves attending various meetings and activities)
- To feedback information to the Students' Union, various committees, and University staff as appropriate
- To work with the Students' Union to develop policy, end bad practice, and educate students about important issues within their education
- To liaise with the Sabbatical Officer Team and other Students' Union staff on a regular basis
- To work with key University staff within your Faculty to lobby for positive change
- To become actively engaged with how decisions are made on your programme
- To attend Faculty level meetings, Students' Union training sessions, and Student Council meetings

Details

Location: Based predominantly at your site of study, with possible travel between sites as necessary for training, networking, and meetings

When: Election period – Election period (October – October, specific dates the change year to year)

Time Commitment: Flexible; 2 hours per week average

What do you gain?

- You will gain and refine countless transferrable skills like communication, negotiation, problem-solving, time management, teamwork, public speaking, and much more
- The Student's Union will provide training and constant support
- You will help to drive change on your Programme, within your Faculty, at the University, and the Students' Union
- All skills and volunteering can be accredited on the Higher Education Achievement Record (HEAR) and on the Students' Union Employability & Volunteer Toolkit

Why does this matter to you?

Coming to University is an amazing opportunity and can be a fantastic experience. Choosing to pursue Higher Education is a commitment to broaden knowledge, gain skills, learn something about yourself, and have fun along the way. You may be making many sacrifices to be here and that's why you deserve the best possible experience while you're here.

When you make such a large commitment, the University should too. They should commit to providing quality education and services, protecting your welfare and challenging you intellectually. For the most part they do but on the occasions they don't, we as students must be there to stand up and have our voices not only heard but counted which is exactly what Programme Reps, and the Students' Union at large, are there to do.

Support

In addition to the training provided at the beginning of the first term, there will be ongoing development opportunities throughout the year. You also have full-time and student staff from the Students' Union committed specifically to supporting Programme Reps, and your Vice President Education, Roisin Dunne is always there to help out. Your lecturers, Programme Leaders, and other University staff will also assist you in achieving your duties. Whatever the scope of your ambition, ideas, or issues that you encounter, this is a position that can accommodate and facilitate you in seeing your ideas come to life as effective change.

